

**San Jacinto College District
Public Tax Hearing and Regular Board Meeting Minutes**

October 4, 2021

The Board of Trustees of the San Jacinto Community College District met at 7:00 p.m., Monday, October 4, 2021, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas for a Public Tax Hearing followed by the regular Board Meeting.

Board of Trustees: Erica Davis Rouse, Assistant Secretary
Marie Flickinger, Chair
Dan Mims
John Moon, Jr., Vice Chair
Keith Sinor, Secretary
Dr. Ruede Wheeler
Larry Wilson

Chancellor: Brenda Hellyer

Others Present: Destry Dokes Eddy Ruiz
Dianne Duron Rob Stanicic
Robert Flynn John Stauffer
Sylvia Gallegos Gina Thomas
Kevin Hale Norma Torres
Allatia Harris Van Wigginton
Rosie Helms Laurel Williamson
Bo Hopper Kyle Yordy
Carin Hutchins Teri Zamora
Sallie Kay Janes
Bryan Jones
Aaron Knight
Courtney Morris
Alexander Okwonna
Joe Pena
Sandra Ramirez
Sherilyn Reynolds

Public Tax Hearing:	<p>Chair Marie Flickinger called the Public Tax Hearing to order at 7:04 p.m.</p> <p>Teri Zamora reviewed the presentation on the proposed tax rate.</p> <p>There were no citizens desiring to speak in the public comment portion of the hearing.</p> <p>Chair Flickinger announced that the Board will vote on the tax rate today, Monday, October 4, 2021, directly following this Public Hearing in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, TX 77504.</p> <p>The hearing was adjourned at 7:11 p.m.</p>
Call the Meeting to order:	<p>Chair Marie Flickinger called the Regular Meeting of the Board of Trustees to order at 7:11 p.m.</p>
Roll Call of Board Members:	<p>Chair Marie Flickinger conducted a roll call of the Board members:</p> <p>Erica Davis Rouse Dan Mims John Moon, Jr. Keith Sinor Dr. Ruede Wheeler Larry Wilson</p>
Invocation and Pledges to the Flags:	<p>The invocation was given by Dr. Sallie Kay Janes. The pledges to the American flag and the Texas flag were led by Erica Davis Rouse.</p>
Special Announcements, Recognitions, Introductions, and Presentations:	<ol style="list-style-type: none"> 1. Dr. Brenda Hellyer and Dr. Laurel Williamson recognized the outgoing and incoming officers of the Faculty Senate, Staff Organization, and Administrative Organization.
Student Success Presentations:	<ol style="list-style-type: none"> 1. Dr. Brenda Hellyer and Board member Dan Mims provided an update on the recent Board of Trustees Institute they attended.
Communications to the Board:	<p>The following items were reviewed and distributed to the Board as communication items.</p> <ol style="list-style-type: none"> 1. October Opportunity News 2. Fall 2021 Senior Focus 3. Commemorative coin from EDGE Center grand opening
Public Comment:	<p>There were no citizens desiring to speak before the Board.</p>

Informative Reports: Chair Marie Flickinger indicated such reports were available in the Board documents and online.

- A. San Jacinto College Financial Statements
 - a. San Jacinto College Financial Statements August 2021
 - b. San Jacinto College Monthly Investment Report August 2021
 - c. San Jacinto College Quarterly Investment Report June-August 2021
- B. San Jacinto College Foundation Financial Statements
 - a. August 2021
- C. Capital Improvement Program
 - a. August 2021

**Motion 10140
Consideration of
Approval of
Amendment to the
2021-2022 Budget for
Restricted Revenue
and Expenses
Relating to Federal
and State Grants**

Motion was made by Larry Wilson, seconded by Keith Sinor, for approval of Amendment to the 2021-2022 Budget for Restricted Revenue and Expenses Relating to Federal and State Grants.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

**Motion 10141
Consideration of
Adoption of Ad
Valorem Property
Tax Rate**

Chair Flickinger stated that this year's proposed tax rate exceeds the no-new-revenue tax rate. The vote on the ordinance, resolution, or order setting the tax rate must be a record vote and 60% of the governing body must vote in favor of the adoption of the tax rate.

Motion was made by Dr. Ruede Wheeler that the property tax rate be increased by the adoption of a tax rate of 0.167967, which is effectively a 3.32 percent increase in the tax rate. Seconded by Larry Wilson for adoption of Ad valorem Property Tax Rate.

Motion Carried.

Yeas: Davis Rouse, Flickinger, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

**Motion 10142
Consideration of
Approval of
Expansion of the San
Jac Promise Program**

Motion was made by Keith Sinor, seconded by Dan Mims, for approval of Expansion of the San Jac Promise Program.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson

Nays: None

**Motion 10143
Consideration of
Approval of Policy
V.5001.D, Safety in
the
Teaching/Learning
Environment –
Second Reading**

Motion was made by Erica Davis Rouse, seconded by John Moon, Jr., for approval of Policy V.5001.D, Safety in the Teaching/Learning Environment – Second Reading.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

**Motion 10144
Consideration of
Approval of Policy
V.5000.B, Scheduling
Classes – Second
Reading**

Motion was made by Dan Mims, seconded by Dr. Ruede Wheeler, for approval of Policy V.5000.B, Scheduling Classes – Second Reading.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

**Motion 10145
Consideration of
Approval of
Rescission of Policy
IV-C-10, Policy on
Duty Hours – Second
Reading**

Motion was made by Larry Wilson, seconded by John Moon, Jr., for approval of Rescission of Policy IV-C-10, Policy on Duty Hours – Second Reading.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

**Motion 10146
Consideration of
Approval of
Rescission of Policy
IV-C-15, Policy on
Teaching Classes
Outside Normal
Duties – Second
Reading**

Motion was made by Keith Sinor, seconded by Dr. Ruede Wheeler, for approval of Rescission of Policy IV-C-15, Policy on Teaching Classes Outside Normal Duties – Second Reading.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

**Motion 10147
Consideration of
Approval of
Rescission of Policy
IV-E 15, Policy on
Educational**

Motion was made by Dr. Ruede Wheeler, seconded by Dan Mims, for approval of Rescission of Policy IV-E 15, Policy on Educational Advancement – Second Reading.

Motion Carried.

**Advancement –
Second Reading**

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

**Motion 10148
Consideration of
Approval of
Rescission of Policy
VI-B, Policy
Regarding Planning
Research – Second
Reading**

Motion was made by John Moon, Jr., seconded by Larry Wilson, for approval of Rescission of Policy VI-B, Policy Regarding Planning Research – Second Reading.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

**Motion 10149
Consideration of
Approval of Policy
IV.4002.D, Renewal
and Non-Renewal of
Contractual
Employees – Second
Reading**

Motion was made by Dan Mims, seconded by Keith Sinor, for approval of Policy IV.4002.D, Renewal and Non-Renewal of Contractual Employees – Second Reading.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

**Consideration of
Approval of Policy #,
Academic Freedom –
First Reading
(Informational Item)**

Consideration of Approval of Policy #, Academic Freedom – First Reading (Informational Item)

No vote required.

**Consideration of
Approval of Policy #,
Centralized Contracts
and Purchasing
Services Department
– First Reading
(Informational Item)**

Consideration of Approval of Policy #, Centralized Contracts and Purchasing Services Department – First Reading (Informational Item)

No vote required.

**Consideration of
Rescission of Policy
V-D, Policy on Travel,
and Approval of
Policy #, Employee
Travel - First Reading
(Informational Item)**

Consideration of Rescission of Policy V-D, Policy on Travel, and Approval of Policy #, Employee Travel - First Reading (Informational Item)

No vote required.

**Consideration of
Rescission of Policy
VI-C: Policy on Role
of Faculty in**

Consideration of Rescission of Policy VI-C: Policy on Role of Faculty in Institutional Governance, and Approval of Policy #, Shared Governance - First Reading (Informational Item)

**Institutional
Governance, and
Approval of Policy #,
Shared Governance -
First Reading
(Informational Item)**

No vote required.

**Motion 10150
Consideration of
Approval of
Chancellor's
Employment
Contract with San
Jacinto College
District**

Motion was made by John Moon, Jr., seconded by Larry Wilson, for approval of Chancellor's Employment Contract with San Jacinto College District.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

**Motion 10151
Consideration of
Purchasing Requests**

Motion was made by Keith, seconded by Erica Davis Rouse, for approval of the purchasing requests.

Purchase Request #1 Additional Funds for Architectural Services for Generation Park Parking Lot	\$70,000
Purchase Request #2 Additional Funds for Architectural Services for Central Campus Welcome Center Extended Site Development	\$40,000
Purchase Request #3 Additional Funds for Computer Leasing and Equipment	\$730,000
Purchase Request #4 Purchase Technology Services	\$195,000
Purchase Request #5 Contract for Catering Services	\$145,000
Purchase Request #6 Contract for Turnkey Magazine Services	<u>\$322,350</u>
TOTAL OF PURCHASE REQUESTS	\$1,502,350

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

**Motion 10152
Consent Agenda**

Motion was made by Larry Wilson, seconded by John Moon, Jr., to approve the consent agenda.

- A. Approval of the Minutes for the September 16, 2021, Workshop and Regular Board Meeting
- B. Approval of the Budget Transfers
- C. Approval of Personnel Recommendations and Extra Service Agreements
- D. Approval of the Affiliation Agreements
- E. Approval of the Next Regularly Scheduled Meeting on November 1, 2021

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

**Items for Discussion/
Possible Action**

There were no additional items discussed.

Adjournment:

Chair Marie Flickinger adjourned the meeting at 7:32 p.m.