

**NOTICE OF MEETING
BOARD OF TRUSTEES
SAN JACINTO COMMUNITY COLLEGE DISTRICT**

The Board of Trustees of the San Jacinto Community College District will meet at 7:00 p.m. on Monday, October 1, 2018, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas.

**BOARD MEETING
AGENDA**

I. Call the Meeting to Order

II. Roll Call of Board Members

III. Invocation and Pledge to the Flags

IV. Special Announcements, Recognitions, Introductions, and Presentations

Recognition of the Fiscal Affairs Department for Receiving the Certificate of Achievement for Excellence in Financial Reporting Teri Zamora

Recognition from State Representative Mary Ann Perez for the San Jacinto College Maritime Program Teri Crawford

Introduction of Faculty Senate Executive Officers Brenda Hellyer

V. Student Success Presentations

SJC Pathway Through the Lens of Diversity George González

VI. Communications to the Board of Trustees

VII. Hearing of Such Citizens or Groups of Citizens Desiring to be Heard Before the Board

In accordance with the San Jacinto Community College District Board of Trustees Bylaws, located on the College's website, a citizen desiring to appear before the Board of Trustees shall complete the Application for Hearing before the Board of Trustees and file said application along with any supporting information concerning the citizen's concern, complaint or commendation, with the Executive Assistant to the Chancellor, ten (10) minutes prior to the start of the posted meeting time. The time allotted each citizen or organization for presentation shall be no more than five (5) minutes. The total time for hearing of citizens shall be no more than 60 minutes at any one meeting. Presentation of matters concerning a complaint or charge against a San Jacinto Community College District employee or officer will be heard in closed session unless the individual who is the subject of the change or complaint requests a public hearing.

VIII. Informative Reports to the Board

- A. San Jacinto College Financial Statements
- B. San Jacinto College Foundation Financial Statements
- C. Capital Improvement Program
- D. San Jacinto College Building Committee Minutes

ACTION ITEMS

- IX. Consideration of Approval of Amendment to the 2018-2019 Budget for Restricted Revenue and Expenses Relating to Federal and State Grants**
- X. Consideration of Approval of Ad Valorem Property Tax Rate**
- XI. Consideration of Approval of Addendum to Chancellor's Employment Contract with San Jacinto College District**
- XII. Consideration of Approval of the Board of Trustees Bylaws**
- XIII. Consideration of Approval of Policy III.3003.A, Ethical Conduct and Conflicts of Interest – Second Reading**
- XIV. Consideration of Approval of Policy IV.4003.C, Outside Employment – Second Reading**
- XV. Consideration of Approval of Policy III.3003.B, Prevention of Fraud and Fraudulent Actions – Second Reading**
- XVI. Consideration of Approval of Policy IV.4002.A, Protection from Retaliation for Reporting Suspected Wrongdoing – Second Reading**
- XVII. Consideration of Approval of Policy III.3001.C, Payroll – Second Reading**
- XVIII. Consideration of Approval of Policy V.5000.A, Auditing Courses – Second Reading**
- XIX. Consideration of Approval of Policy V.5001.A, Student Attendance – Second Reading**
- XX. Consideration of Approval of the 2019 Board of Trustees Regularly Scheduled Meeting Dates**
- XXI. Consideration of Approval of Policy #: Student Records Management & Policy #: Confidentiality of Student Records - First Reading (Information Only)**
- XXII. Consideration of Approval of Policy #, Classroom Behavior – First Reading (Information Only)**
- XXIII. Consideration of Approval of Policy #, Definition of Credit Hour – First Reading (Information Only)**

PURCHASING REQUESTS

- XXIV. Consideration of Purchasing Requests**

CONSENT AGENDA

- XXV. Consent Agenda**
(Any item placed on the consent agenda shall be removed and taken up as a separate matter, if so requested by any member of the Board, otherwise all items will be voted on with one (1) motion.)
 - A. Approval of the Minutes for the September 10, 2018 Board Workshop and Regular Board Meeting**
 - B. Approval of the Minutes for the September 7, 2018 Board Strategic Planning Retreat**

- C. Approval of Personnel Recommendations, Extra Service Agreements, and 2018-2019 Part-time Hourly Rate Schedule**
- D. Approval of the Affiliation Agreements**
- E. Approval of the Next Regularly Scheduled Meeting**

XXVI. Items for Discussion/Possible Action

(Items removed from the Consent Agenda or items discussed in closed session, will be considered at this time)

XXVII. Adjournment

Closed Session Authority

If, during the course of the meeting covered by this Notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required in relation to any items included in this Notice, then such closed or executive meeting or session as authorized by Section 551.001 *et seq.* of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this Notice or as soon after the commencement of the meeting covered by the Notice as the Board may conveniently meet in such closed or executive meeting or session concerning any and all subjects and for any and all purposes permitted by Sections 551.071, inclusive, of the Open Meetings Act, including, but not limited to:

Section 551.071 – For the purpose of a private consultation with the Board’s attorney on any or all subjects or matters authorized by law.

Section 551.072 – For the purpose of discussing the purchase, exchange, lease or value of real property.

Section 551.073 – For the purpose of considering a negotiated contract for a prospective gift or donation.

Section 551.074 – For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.

Section 551.076 – To consider the deployment, or specific occasions for implementation, of security personnel or devices.

Section 551.084 – For the purpose of excluding a witness or witnesses from a hearing during examination of another witness.

Section 551.087 – To discuss or deliberate regarding commercial or financial information that the Board has received from a business prospect that the Board seeks or may seek to have locate, stay, or expand in or near the territory of the College and with which the Board is conducting economic development negotiations or to deliberate the offer of a financial or other incentive to such business prospect.

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then such final action, final decision, or final vote shall be at either:

- A. The open meeting covered by this Notice upon the reconvening of the public meeting, or
- B. At a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

On this day, September 28, 2018, this notice was posted on a bulletin board located at a place convenient to the public in the central administrative office of the San Jacinto Community College District, 4624 Fairmont Parkway, Pasadena, Texas, the College's website, and is readily accessible to the public upon request.

Brenda Hellyer, Ed.D.