

**San Jacinto College District
Regular Board Meeting Minutes**

March 6, 2023

The Board of Trustees of the San Jacinto Community College District met at 7:00 p.m., Monday, March 6, 2023, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas for a regular Board Meeting.

Board of Trustees: Erica Davis Rouse, Assistant Secretary
Marie Flickinger, Chair
John Moon, Jr., Vice Chair
Keith Sinor, Secretary
Larry Wilson
Dr. Ruede Wheeler

Absent: Dan Mims

Chancellor: Brenda Hellyer

Others Present: Michelle Cantu-Wilson Tami Kelly
Teri Crawford Aaron Knight
Kim DeLauro DeRhonda McWaine
Durrell Dickens Lamar McWaine
Destry Dokes Alexander Okwonna
Chris Duke Esmeralda Parrales
Teddy Farias Linda Pennington
Rachel Garcia Sandra Ramirez
Scott Gernander Mandi Reiland
George González Shelley Rinehart
Kevin Hale Eddy Ruiz
Brad Hance Sonia Townsend
Damon Harris Karen Wheeler-Hall
Allatia Harris Van Wigginton
Joseph Hebert Christopher Wild
Bo Hopper Laurel Williamson
Carin Hutchins Noveta Wimbley
Robert Jeter III Teri Zamora
Matt Keim

Call the Meeting to order: Chair Flickinger called the Regular Meeting of the Board of Trustees to order at 7:00 p.m.

Roll Call of Board Members: Chair Flickinger conducted a roll call of the Board members:

Erica Davis Rouse
Marie Flickinger
Dan Mims (absent)

John Moon, Jr.
Keith Sinor
Dr. Ruede Wheeler
Larry Wilson

Invocation and Pledges to the Flags:

The invocation was given by Dr. Alexander Okwonna. The pledges to the American flag and the Texas flag were led by Keith Sinor.

Special Announcements, Recognitions, Introductions, and Presentations:

1. Dr. Laurel Williamson recognized the Monument Award Program recipients for the Fast Track Tuition Discount Program Core Team.
2. Teri Zamora recognized the Monument Award Program recipients for the Dual Credit Improvements Team.

Student Success Presentations:

1. George González presented the Holistic KPI Dashboard Update (through Lens of Equity).

Communications to the Board:

The following items were reviewed and distributed to the Board as communication items:

1. A thank you was sent to the Board from Sherry Mays for the plant sent in memory of her son.
2. A thank you was sent to the Board from Larry and Carol Wilson for the plant sent in memory of Carol's mother.
3. A thank you was sent to the Board from Erin Callahan for the plant sent in memory of her grandmother.
4. A thank you was sent to the Board from Rob and Kara Stanicic for the plant sent in memory of her aunt.
5. A thank you was sent to the Board from Julie Kinstley for the plant sent in memory of her father.
6. February Opportunity News
7. Spring 2023 Career Focus

Public Comment:

There were two citizens desiring to speak before the Board.

1. Robert Jeter III
2. Kevin Hale, Faculty Senate President

Informative Reports:

Chair Flickinger indicated such reports were available in the Board documents and online.

- A. San Jacinto College Financial Statements
 - a. San Jacinto College Monthly Financial Statements January 2023
 - b. San Jacinto College Monthly Investment Report January 2023
- B. San Jacinto College Foundation Financial Statements
- C. Capital Improvement Program

**Motion 10254
Consideration of
Approval of
Amendment to the
2022-2023 Budget for
Restricted Revenue
and Expenses
Relating to Federal
and State Grants**

Motion was made by John Moon, Jr., seconded by Larry Wilson, for approval of Amendment to the 2022-2023 Budget for Restricted Revenue and Expenses Relating to Federal and State Grants.

Motion Carried.

Yeas: Davis Rouse, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

**Motion 10255
Consideration of
Approval of Tuition
Schedule and Other
Student Charges,
Effective Fall 2023**

Motion was made by Keith Sinor, seconded by Larry Wilson, for approval of Tuition Schedule and Other Student Charges, Effective Fall 2023.

Motion Carried.

Yeas: Davis Rouse, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

**Motion 10256
Consideration of
Approval of Tuition
Exemptions and
Waivers for Fiscal
Year 2024**

Motion was made by Dr. Ruede Wheeler, seconded by John Moon, Jr., for approval of Tuition Exemptions and Waivers for Fiscal Year 2024.

Motion Carried.

Yeas: Davis Rouse, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

**Motion 10257
Consideration of
Approval of
Percentage Tuition
Discount for
Employee Dependents
and Spouse**

Motion was made by Keith Sinor, seconded by Erica Davis Rouse, for approval of Percentage Tuition Discount for Employee Dependents and Spouse.

Motion Carried.

Yeas: Davis Rouse, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

**Motion 10258
Consideration of
Ratification of
Emergency Purchase
– Diagnostic Testing
and Temporary
Power Installation**

Motion was made by Larry Wilson, seconded by Dr. Ruede Wheeler, for ratification of Emergency Purchase – Diagnostic Testing and Temporary Power Installation.

Motion Carried.

Yeas: Davis Rouse, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

Motion 10259
Consideration of
Adoption of
Resolution of Support
for the Texas
Commission on
Community College
Finance
Recommendations

Motion was made by Erica Davis Rouse, seconded by John Moon, Jr., for adoption of Resolution of Support for the Texas Commission on Community College Finance Recommendations.

Motion Carried.

Yeas: Davis Rouse, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

Motion 10260
Consideration of
Approval of an
Associate of Applied
Science in
Engineering
Technology

Motion was made by Dr. Ruede Wheeler, seconded by John Moon, Jr., for approval of an Associate of Applied Science in Engineering Technology.

Motion Carried.

Yeas: Davis Rouse, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

Motion 10261
Consideration of
Approval of Associate
of Applied Science in
Biomanufacturing
Technology

Motion was made by John Moon, Jr., seconded by Keith Sinor, for approval of Associate of Applied Science in Biomanufacturing Technology.

Motion Carried.

Yeas: Davis Rouse, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

Motion 10262
Consideration of
Purchasing Requests

Motion was made by Dr. Ruede Wheeler, seconded by Keith Sinor, for approval of the purchasing requests.

Purchase Request #1	
Renew Contract for Plumbing Services	\$500,000
Purchase Request #2	
Purchase Election Services	500,000
Purchase Request #3	
Renew Contract for Grant Development Services	490,000
Purchase Request #4	
Additional Funds for Temporary Staffing Services	200,000
Purchase Request #5	
Purchase CNC Machining Equipment	190,000
Purchase Request #6	
Purchase High Fidelity Simulation Equipment	150,000

Purchase Request #7	
Purchase Telecommunication Circuit Services	141,000
Purchase Request #8	
Contract for Engineering Services for North Campus Electrical Infrastructure Upgrades	<u>212,500</u>
TOTAL OF PURCHASE REQUESTS	\$2,383,500

Motion Carried.

Yeas: Davis Rouse, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

**Motion 10263
Consent Agenda**

Motion was made by Larry Wilson, seconded by John Moon, Jr., to approve the consent agenda.

- A. Approval of the Minutes for the January 30, 2023, Workshop and Regular Board Meeting
- B. Approval of the Budget Transfers
- C. Approval of Personnel Recommendations and Extra Service Agreements (ESA)
- D. Approval of the Affiliation Agreements
- E. Approval of the Next Regularly Scheduled Meeting

Motion Carried.

Yeas: Davis Rouse, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

**Items for Discussion/
Possible Action**

There were no additional items discussed.

Adjournment:

Chair Flickinger adjourned the meeting at 7:50 p.m.